

May 9, 2024  
 WEB SITE <http://macedontown.net>

The Town Board’s regular meeting is being held remotely by Executive Order 202.15, issued on June 2, 2020, by the Governor. The Town of Macedon held the Board meeting on May 9, 2024, at the Town Complex, 32 Main Street, Macedon, NY, and was called to order by Supervisor Kim V. Leonard at 6:15 p.m.

Pledge of Allegiance.

Upon Roll Call, the following members of the Board were

Present:

Councilperson	Bruce Babcock
Councilperson	William Hammond
Councilperson	David Maul
Councilperson	David McEwen
Supervisor	Kim V. Leonard

Absent

Also, Present:

Attorney	Anthony Villani
Ambulance	Paul Harkness
Highway Superintendent	Christopher Countryman
Officer in Charge	Adam Husk
Police Officer	William Murray
Town Clerk	Karrie Bowers
Town Engineer	Scott Allen

**RESOLUTION NO. 120 (2024) EXECUTIVE SESSION**

RESOLVED The Board enters Executive Session at 6:15 p.m. to discuss personnel/contracts

MOTION BY HAMMOND, SECONDED BY MCEWEN

ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

Declared out of executive at 7:00 pm

➤ **Barry Alt-Motorhead Digital Website Presentation for designing the town website**

**7:30 PM PUBLIC HEARING – LOCAL LAW NO. 1 (2024) A LOCAL LAW TO REGULATE SPECIAL EVENTS WITHIN THE TOWN OF MACEDON**

The public hearing is now open for public comment,

- Councilman Maul stated to the public that this type of law leads people to come up with hypotheticals and ask if this would be something that would fall under the law. While I think that this is an important input to say that there is a hypothetical that I thought of or that my business might be doing, and we have discussed amongst ourselves, we wouldn’t be responding tonight to your hypotheticals tonight; they would be taken in and used as we go forward and think about how or if there is any modification to this draft we want to inform of the modifications but don’t be looking to us to answer on those modifications tonight.
- A resident asked for a full text of the local law, and the town clerk gave the resident the local laws to read.
- Supervisor Leonard told the public that the board wants to hear public comment but will not act on the public hearing tonight. The board will need the name and address of anyone who asked any questions, as we would like to email you the revised one.
- Trish Kuntz—I emailed the town with some thoughts. I was hoping that local laws in the Town would specify how long of a lead time or turnaround time it would take to get a response so that way it is understood I was proposing a 7-day that gives you over a week, and that would be extremely helpful as a business owner sometimes there are some spontaneous opportunities that would arise and if it was longer than that and it would get missed. I had gone through and have some hypotheticals in here as Sometimes we have music outside our shop, and I did not know how that would fall under this; for example, the Palmac high school students we have had multiple times come and play and we have had food trucks and ice cream trucks and their family and friends come. We have also done a vintage Volkswagen VW meet-up at the shop once a month in the warm weather. We have had many local people come to that and even some people related to the board.

Can the permits be online and completed online versus a paper permit and then brought back? It would be extremely helpful if we could submit applications online and expedite the whole process; the other thing that I was wondering and I was questioning is that I know the law requires information, at least how it was noted. I called many towns at least over a year ago to ask how they do special event permits, and I talked to someone in a town in Greece. I saw that the law requires that organizations, charities, groups, or individuals that will benefit from a special event be called out. I am not sure why that would be expected, and I felt that it was a bit intrusive trying to understand that and why that would come into play. I have listed out a few organizations. Tow Path, Boy Scouts,

Venture Crew, Historic Palmyra, and Honor Flight in Rochester are just a few that we donate to from our events, and again, I do not know why we would need to share that with the Town.

A resident asked questions regarding the local law for the public hearing via email.

**General Request:** For both laws and their permits, can there be a documented defined time the town will have to provide a response back to the applicant as defined in Section 7 Appeals. As a business owner, I would kindly request seven business days to receive a response back. Can the method of communication also be defined, such as email?

How will the town respond to a spontaneous opportunity event that needs a quick turn around for either law so a business can still be profitable but in compliance?

**QUESTIONS & COMMENTS FOR LOCAL LAW TO REGULATE SPECIAL EVENTS**

Section 2. Definitions

- The Purple Painted Lady is a retail location with a full-service coffee shop. If we are hosting a seasonal open house (like Main Street Trading Company, Harv’s Harley Davidson or VanBortel) or a sale at our shop - does that require a permit?
- We will often have a food truck or some of our consignment artist that have merchandise in our shop to be present with a pop up, does this require a permit?
- We have had outside music from PalMac student bands play out front of the store and have hosted an ice cream truck? Does this require a permit?
- Throughout some of the warm months in 2023, we hosted a monthly VW meet up and other classic cars and coordinated a food truck and the Raymor Wine Trailer. We have hosted over 8 of these events. We are in collaboration with a Women’s Jeep Club on a evening out of shopping and meet up. Do these require a permit?
- At the corner of Yellow Mills / Walworth Road and NY 31 across from the diner, where the sheds are going in and vendors, does that require a permit? Considering ingress/egress at that intersection.

SECTION 2 DEFINITIONS

BAR, TAVERN or NIGHTCLUB: Based on the last sentence of this definition, The Purple Painted Lady has a coffee shop that has cookies, biscotti, muffins, etc and we have tables and chairs brought outside regularly. Based on your definition, how does that classify us?

SECTION 4 APPLICATION

**B. Can the application for the Special Event provided by Code Enforcement be accessible online and have the ability to be submitted online? I would greatly appreciate this.**

B3. The law requires information such as what organizations, charities, groups or individuals that will benefit from the proceeds of a special event. Why is this? For example, TPPL Festival donates space and/or money to over 4 animal rescues, Boy Scouts, Venture Crew, Historic Palmyra, Honor Flight Rochester, Dreams from Drake, Tow Path, a charity out of Rochester Happy Birthday Cha, Cha, Cha, etc. I mean no disrespect, but why is this necessary for the town to know? I feel this is an invasion of privacy – to both the event and organizations, charities, groups or individuals who shall benefit from the proceeds.

SECTION 4 APPLICATION

D. Fees: Will fees be posted publicly? Are the fees discretionary and managed on a case by case basis? The law does define penalty fees specifically in the document.

SECTION 5 APPLICATION

2. Alcoholic Beverages: Can the topic of a defined process for a “No Objection” letter once a NYS SLA Beer & Wine Permit has been granted three times for one address be included?

**QUESTIONS & COMMENTS FOR LOCAL LAW TO REGULATING OPERATION OF AGRICULTURAL EVENT VENUES**

General Request: For both laws and their permits, can there be a documented defined time will take to provide a response back to the applicant as defined in Section 7 Appeals. As a business owner, I would kindly request seven business days to receive a response back. Can the method of communication also be defined in the law, such as email versus snail mail?

SECTION 2

4. Number of attendees There is defined equation by the state to determine the maximum number of attendees allowed but what equation will the town use?

6. Noise/sound. Will this requirement be the same as what is already defined by Town of Macedon’s published code?

**§ 201-4 Sound Levels Limited; Method of Measurement**

**§ 201-5 Places of public assembly.**

**A.** No person shall operate or cause or permit to be operated a place of public assembly, including but not limited to a restaurant, bar or cafe, in which the sound level exceeds: Ninety-five dBA for more than 30 seconds at any point on the property line.

**B.** Any other more restrictive levels provided for in §§ [201-6](#) through [201-9](#) of this chapter. § 201-6 **Residential districts.** Except as may otherwise be authorized or limited by the provisions of this chapter:

**A.** During the hours of 8:00 a.m. to 6:00 p.m., prevailing time, no person shall generate any sound in excess of 65 dBA across a residential real property boundary or within any residential zoned district.

**B.** During the hours of 6:00 p.m. to 8:00 a.m. of the following day, no person shall generate any sound in excess of 55 dBA across a residential real property boundary or within any residential zoned district.

**C.** The sound levels specified in Subsections **A** and **B** shall be decreased by five decibels if impulse sound is present. Is the permit for a season? Or per each occurrence or wedding?

**SECTION 2**

**18a** Weddings upon private grounds with no compensation.

If permits are by occurrence, we are hosting two weddings this year for family and friends where we are not charging. Are they exempt?

The fees were posted if a person/organization was in violation, but no fees were specified for the permit, and I felt that if you do one, you should do the other. I know that in section 5 of that application regarding alcoholic beverages, I thought maybe we could add something like a no objection letter because a no objection letter I know is an ongoing issue if you receive from that address, but if that address is granted three wine and beer permits and anything over three the NYS Liquor authority will push back and will require a no objection letter. So, for example, at the purple-painted lady at my store, if we have Raymore Wine or Twisted Rail or another kind of business like that apply for three different days or three businesses for one day, then we met the limit for the year. Then, the NYS Liquor Authority will require a no-objection letter for every event after that, and I know that Mike Green from NYS Liquor Authority connected once with David. He wrote an email saying they might accept a blanket no-objection letter for the year, but that is not standard. I was a little concerned about that, and I felt a no-objection letter should be included in this law.

- A resident stated that the only thing was if an applicant had a time frame, they had to submit their application. Could the town have a time frame to get that back to them?
- Attorney David Fulvio stated that the emails and comments received will be in written form and in the public hearing record.

A resident asked the following questions via email to the board:

I am sure you all know of our business, Long Acre Farms / JD Wine Cellars located on Eddy Rd. The Lawrence family has been farming here since the 1920's and we now are a 4<sup>th</sup> generation farm with each generation putting a mark on the business. In the mid 1980's with commodity pricing low and canning factory contracts moving to the mid-west we started looking for a way to stay on the farm, raise a family and pay our property taxes without having to sell our land. This was the beginning of agritourism and we were one of the first in the state to use our farm and resources to welcome the public to our farm market in 1993. What we find insulting now is that anyone who has a barn can claim they are an agritourism venue – a barn does not make you a farmer.

That being said we understand that the town needs to have a policy to regulate this trend but unfortunately, we are now the unintended consequence of this proposed law.

Given our 30-year track record we request that the Town Board waive the requirements of this law or at least minimize the effect it would have on our business.

- We do not hold "special events" – we hold events to bring guests to the farm during our season as we have done for over 30 years.
- We have plenty of off-road parking, there are no traffic pattern issues and no neighbor complaints.
- We request that we be exempt from this law so we can continue to maintain our farm, employ the next generation as well as our fulltime /seasonal employees and be able to continue to pay taxes on all the open land around us that requires no services from the town. There must be a guarantee that we can continue to invest in the infrastructure of our business without the fear that in any given year some one person may deny us the ability to continue our business.
- We also request that this law and its potential effect on our business not go into effect until the start of 2025 since our season has already begun.

**RESOLUTION NO. 121 (2024) THE PUBLIC HEARING IS CLOSED**

RESOLVED that the Public Hearing is closed at 7:34 p.m.

MOTION BY MCEWEN, SECONDED BY HAMMOND

ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

**Report:**

EMS Report

Police Report

Town Clerk Report

**RESOLUTION NO. 122 (2024) APPROVAL OF REPORTS**

RESOLVED the Town Board approves the reports as submitted

MOTION BY MCEWEN, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

**Local Law No. 1 (2024) will be discussed at the 5/23/24 board meeting**

**LOCAL LAW NO. 1 (2024) LOCAL LAW TO REGULATE SPECIAL EVENTS WITHIN THE TOWN OF MACEDON**

Be it enacted by the Town Board of the Town of Macedon as follows:

**Section 1. Purpose**

Large assemblies on public and private properties may disturb nearby residents in the peaceful enjoyment of their homes and property, interfere with the general public's normal use of highways and other municipal facilities, and be harmful to the public safety and welfare. Large assemblages of people result in the need for some control over traffic and parking and may strain or exhaust police resources. In an effort to provide for the well-being of the community, the Town Board establishes the following procedures to assure that such assemblies may be accommodated without unduly burdening the community or the resources of the Town of Macedon.

**Section 2. Definitions**

As used in this local law, the following terms shall have the meanings indicated:

**APPLICANT** Any person seeking to hold a special event which is regulated hereunder and/or is subject to any provision of law, rule and regulations, or any part thereof, which is so subject, and which is subject to the review, inspection, regulation or enforcement of or by the Town of Macedon or other lawful authority.

**BACKGROUND MUSIC** — Music which is an accessory use to a restaurant or a bar, tavern or nightclub.

**BAR, TAVERN or NIGHTCLUB** A business enterprise which is conducted wholly or partly in a building and which primarily sells or serves alcoholic beverages to the public, and which provides for the consumption of such beverages on the premises, subject to the regulatory authority of the New York State Liquor Authority, and which possesses one or more of the following characteristics: age restrictions or cover charges for admission; listening or dancing to music provided by background music, live entertainment, jukeboxes or the like; and hours of operation which extend beyond the normal, typical, customary times for eating breakfast, lunch or dinner. The accessory or incidental sale of food or snacks may entitle such a use to be considered a restaurant under other provisions of this local law, but the permanent or temporary removal or relocation of tables and chairs from a restaurant to permit any of the aforesaid characteristics shall constitute the creation of a bar, tavern or nightclub use.

**CHIEF OF POLICE** — The Chief of Police of the Town of Macedon, New York.

**CODE ENFORCEMENT OFFICER** — The Code Enforcement Officer of the Town of Macedon, New York.

**FIRE MARSHAL** — The Fire Marshal of the Town of Macedon, New York.

**LIVE ENTERTAINMENT** - Music, theater, dance or other similar entertainment, performed by persons on premises for the benefit of an audience or patrons. "Live entertainment" shall include but not be limited to entertainment provided by karaoke, musicians, vocalists, disc jockeys, actors, dancers, puppeteers, magicians and comedians. "Live entertainment" shall not include such use when it is conducted as an integral part of a religious ceremony or background music.

**PERSON** — Any individual, association, firm, partnership, company, corporation or organization of any kind.

**RESTAURANT** — A business enterprise which is conducted wholly or partly in a building and which prepares, sells or serves food or beverages for or to the public, and which provides for the consumption of such food or beverages on the premises, and which may include related accessory uses such as takeout or delivery service, drive-up service window, outdoor seating, the sale or service of alcoholic beverages, and background music or live entertainment.

**SPECIAL EVENT** — Any preplanned social occasion or activity, or series of such occasions or activities, sponsored or conducted by a person other than the Town or other governmental agency, occurring on private property and open to the general public or to such classes of users as to be in effect open to the general public, or on any public highway right-of-way or property owned by or leased to the Town, conducted indoors or outdoors, with or without admission or invitation fee, sponsorship or requested donation, for the purpose of entertainment, celebration, amusement, cultural recognition, amateur or professional sports demonstration or competition, or similar activities generically considered recreational in nature, including but not limited to carnivals, circuses, outdoor live entertainment, outdoor background music, festivals, car shows, fairs, bazaars, arts and cultural events, arts and crafts displays and/or sales, road races and walk-a-thons, public

celebrations, parades, celebrations, ceremonies, marches, demonstrations, exhibitions, and any other occurrence involving public gathering and/ or attendance which is not otherwise considered a matter of right under prevailing law such as to be exempt from governmental regulation, and including accessory activities conducted by vendors.

**SPECIAL EVENT PERMIT** — A permit or instrument granted by the Code Enforcement Officer pursuant to the provisions of this local law.

**TOWN** — The Town of Macedon, New York.

**TOWN BOARD** — The Town Board of the Town of Macedon, New York.

**TOWN CODE** — The Code of the Town of Macedon, New York.

**VENDOR**— A person at a special event who, during the life of the special event permit, operates a booth, stand, cart or vehicle or otherwise occupies space in which he conducts games of skill or chance or sells or dispenses food, beverages, goods, merchandise, wares or the like.

**Section 3. Permit Required**

- A. Special event permit required. No special event shall take place unless and until an application for a special event permit has been submitted to the Code Enforcement Officer and such permit has been issued thereby.
- B. Exemptions.
  - (1) Events or activities such as weddings, parties, religious celebrations and functions, and other similar events, occurring within, or upon the grounds of, a private residence, where the property owner receives no compensation for hosting the event and guests/attendees are not charged a fee or asked to contribute a donation, whether mandatory or voluntarily, for admission.
  - (2) Events or activities which are held on property owned by or leased to the Town or other governmental agency and which are sponsored, conducted, or otherwise permitted by the Town, municipal corporation or other governmental agency.
  - (3) Events or activities which are held on public property, excluding highway rights-of-way, not owned by or leased to the Town.
  - (4) Events or activities for which a special use permit was issued pursuant to the Town Code.
  - (5) Events or activities held on property owned by an incorporated fire company.
  - (6) Background music or live entertainment occurring within the confines of a restaurant, bar, tavern, or nightclub.
  - (7) Events or activities held at an agricultural event venue, as defined under Town Code §300-8, operating pursuant to a duly-issued special use permit.

**Section 4. Application**

A. Except in the case of a spontaneous or similar event or exercise of free speech such as those in response to a contemporaneous occurrence, an application for a special event permit shall be filed with the office of the Code Enforcement Officer not less than 15 business days before the date of the proposed special event and in any case not later than the time required for the Town to review same and to determine that all arrangements are satisfactory and sufficient to protect the health, safety, property and general welfare of the citizens of the Town or the safety of participants and/or attendees of a special event. The Code Enforcement Officer may waive such requirement and accept the filing of an application after the deadline for same if the Code Enforcement Officer determines that such late filing shall not have impaired the Town's ability to adequately review such application and all arrangements necessary to hold the special event as intended so as to safeguard the protection of the health, safety, property and general welfare of the citizens of the Town or the safety of participants and/ or attendees of a special event; however, the Code Enforcement Officer shall have the right to deny any such permit and prohibit such special event due to the late filing of an application or other material failure to comply with Town requirements as defined hereunder, including if such late filing shall have precluded or significantly impaired the Town's ability and opportunity to evaluate such application as provided under this local law.

B. Information and material to be submitted with a completed application for a special event permit. Application for a special event permit shall be on the form provided by the Code Enforcement Officer. Such application shall include the following written material, all or part of which may be waived by the Code Enforcement Officer, upon the consent of the Chief of Police and Fire Marshal, upon a determination that such material is inapplicable or unnecessary for the purposes of this local law:

- (1) The name and address of the applicant; if the applicant is a corporation, the name of the corporation and the names and addresses of directors and officers of the corporation; if the applicant does not reside in Wayne County, the name, address and phone number of any agent, who shall be a natural person and shall reside or have a place of business in Wayne County and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any laws, ordinances, codes, rules or regulations resulting from a special event.
- (2) The name and address of the record owner of the property on which the special event will be held and the nature and interest of the applicant in the property.

(3) A detailed description of the nature of the special event, including the dates, hours, admission and other pertinent details, including but not limited to setup and shutdown times; expected maximum number of persons intended to use such property at one time and collectively, including organizers, employees, vendors, exhibitors and spectators; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; the purpose of the event, describing in detail the nature of the activities to be carried on and the admission fee to be charged, if any, and the name of groups, organizations, charities or individuals who shall benefit from the proceeds of such special event.

(4) A plan and drawing showing the size of the property; the streets or highways abutting said property, the size and location of any existing or proposed buildings or structures or of any signs to be erected for the special event; the location of the stage or tents, if any, proposed to be erected; the designated areas of use for spectators, exhibitors, vendors, employees, and organizers; the location of all exits; the location of all fire extinguishers and other fire safety equipment; and the location of all temporary utilities to be installed for the special event.

(5) A plan and drawing showing the layout of any parking area for automobiles and other vehicles and the means of ingress and egress for such parking area along with a description as to how incoming and outgoing traffic will be managed or controlled on private property and in the proximate public rights-of-way.

(6) An estimate as to the number of persons or vendors who will be engaged in the preparation and sale of food or beverages and an acknowledgment that they shall abide by all applicable New York State Department of Health regulations.

(7) A plan for the use of live music, loudspeakers, horns, or other sounds which will be used, if any, and the type and location of speakers and other audio equipment.

(8) The name and address of the security company, if any, which will work on the premises, and a description of the duties to be performed, subject to the approval of the Chief of Police.

(9) A description of the communications plan to be utilized by the event organizer to facilitate command and control of all routine and emergency activities related to the event, subject to approval by the Chief of Police and Fire Marshal.

(10) A description of tents or other temporary structures, camping or housing facilities to be available, if any, and a plan showing the intended number and location of them, compliance with the applicable requirements of the New York State Uniform Fire Prevention and Building Codes.

(11) A detailed description of the proposed means for furnishing water for drinking and other purposes as well as all proposed means of food services and the furnishing of medical services and supplies, including the names and addresses of any and all contractors to furnish such services and all pertinent information as to the location of pharmaceutical and emergency medical services.

(12) A detailed description of the proposed methods for handling and disposing of all trash, rubbish and garbage.

(13) A detailed description of the proposed means of disposal of all sewage, including the location and description of the facilities proposed, including lavatory facilities.

(14) A detailed description of any proposed use of fireworks or pyrotechnics to be used during the event, including the anticipated time and the location on the property in which they will be used, along with an acknowledgment that no such fireworks or pyrotechnics will be used unless the applicant obtains a separate fireworks permit from the Town Board, if one has not already been issued.

C. Other requirements.

(1) The Town shall have the right to require any applicant at its own cost and expense to provide such personnel and/or equipment as the Town may reasonably deem to be appropriate and necessary to ensure the safety and security of the public and/or public property before, during and after a special event, including but not limited to security personnel, communications equipment, medical and emergency response plans, services and vehicles, generators, lighting, sanitation facilities including toilets, garbage and trash collection and disposal facilities and services, parking and traffic control, and others, all of which shall be and remain subject to the oversight, supervision and control of Town officials, officers and staff with supervisory responsibility for such event and for Town property. The Town may impose and/or mandate compliance with such standards and requirements as may be reasonably related to the purposes of this local law.

(2) The Town may require an applicant to provide a letter of credit, bond or other suitable security instrument to ensure compliance with conditions in the special event permit and to ensure adequate cleanup of the property after a special event. No permit shall be issued unless and until such security has been provided to the Code Enforcement Officer. If an applicant fails to comply with the conditions of such permit or does not clear the property of debris within five days of mailing of written notice by return-receipt-requested mail or within three days of personal service of written notice on the applicant, the Town may use such portion of the security as is required to remedy the situation.

(3) The Town shall have the right to require any applicant at its own cost and expense to provide notice to neighbors before the special event occurs, in a form and manner prescribed by the Town.

(8) Special event permit available on premises. The special event permit issued hereunder shall be displayed on the premises during the special event and shall be available for inspection by a police officer or other enforcement officer of the Town upon request of such officer.

D. Fee. All applications for a special event permit shall be accompanied by a fee in an amount established by simple resolution of the Town Board, in order to defray the costs of administering this local law. In addition, the applicant shall reimburse the Town for any reasonable sums expended for necessary or appropriate engineering and other professional assistance solicited and obtained by the Town in order to act upon such application.

E. Reuse or Reissuance of a Previously Issued Permit. In the discretion of the Code Enforcement Office, with the consent of the Fire Marshal and the Chief of Police, the application process may be waived and a previously issued permit may be reused or reissued for a subsequent special event if the Code Enforcement Officer is satisfied that the event organizer has demonstrated the subsequent event is identical or substantially similar to the special event held pursuant to the previously issued permit.

**Section 5. Conditions of Special Event Permit.**

The following conditions shall apply to a special event permit:

- (1) Except as provided, below, a special event permit shall be valid for a period of not more than twelve consecutive months.
- (2) No vendor shall sell or serve alcoholic beverages or conduct games of skill or chance during the operation of a special event unless and before the applicant or the vendor obtains a proper and legal license to dispense alcoholic beverages and/or conduct games of skill or chance from the State of New York or any other applicable regulatory agency. The applicant or vendor receiving such licenses to dispense alcoholic beverages and/or conduct games of skill or chance shall be conclusively presumed to be cognizant of the provisions of the Alcoholic Beverage Law of New York, the state rules and regulations in regard thereto and all applicable federal, state and municipal laws, ordinances, codes, rules and regulations regarding the operation of games of skill and chance, all of which are incorporated herein by reference as if fully set forth.
- (3) The Town, the County of Wayne and any agent of the state or other municipal government shall be authorized to enter and inspect the premises proposed to be used.
- (4) To protect the Town and its officers and employees from any and all liability, Code Enforcement Officer may require the applicant the Town and its officers and employees to be named as additional insureds on insurance policies and/or surety bonds to be furnished by the applicant, the limits and amounts of which shall be determined at the time of permit issuance.
- (5) The applicant shall agree in writing to indemnify, save and hold the Town harmless against loss, liability or expense resulting from any and all claims, actions, causes of action or judgments recovered against the applicant or the Town in any court of competent jurisdiction in excess of the amount of insurance required by the Town or, if no insurance is required, for all claims not otherwise covered or in excess of the coverage provided to the Town under its own public liability insurance coverage.

B. The Code Enforcement Officer, Chief of Police, and Fire Marshal shall attach such conditions as deemed necessary to protect the health, safety, property and general welfare of the citizens of the Town or the safety of participants and/or attendees of a special event.

**Section 6. Denial, Revocation, Suspension or Modification of Special Event Permit.**

- A. Privilege. The granting of a special event permit is a privilege and not a right and may be denied, revoked, suspended or modified in the event that the applicant fails to comply with any applicable provision of this local law or for any other reason not prohibited by law.
- B. The Code Enforcement Officer may deny a special event permit or revoke, suspend or modify a special event permit for any of the factors below:
  - (1) It is determined that there are inadequate Town resources available to protect the health, safety, property and general welfare of the citizens of the Town or the safety of participants and/or attendees of a special event.
  - (2) The special event will disturb the public peace and good order of the Town or adversely affect the use and enjoyment of adjoining properties or that the conduct of such event will not be consistent with or will jeopardize the health, safety, property or general welfare of neighboring residents and/or the Town at large.
  - (3) The special event has been subject to a violation or has had any adverse impacts on the surrounding property in the Town within the last three years and a mitigation plan has not been approved.
  - (4) The special event does not provide for sufficient services or facilities (including but not limited to parking and first aid or emergency medical services) that are reasonably necessary to ensure that such event will be conducted with due regard for the health, safety, property and general welfare of the citizens of the Town or the safety of participants and/or attendees of a special event.
  - (5) The special event may create a high probability of disorderly conduct likely to endanger public safety or to result in significant property damage.
  - (6) There are materially false statements or omitted relevant information in the application.
  - (7) The applicant has failed to conduct a previously permitted special event in accordance with the law or the terms of a permit, or both.



- (8) The applicant has not obtained the approval of any other Town or public agency within whose jurisdiction the event or portion thereof will occur.
- (9) Exterior lighting at the special event uses or will use search lights, strobe lights, laser lights or revolving lights.
- C. Closing of special events due to public safety hazard. The issuance of a special event permit notwithstanding, the Chief of Police, the Code Enforcement Officer or the Fire Marshal may close any special event or any portion of a special event that is subsequently determined to be an imminent hazard to the health, safety, property or general welfare of the citizens of the Town or the safety of participants and/or attendees of a special event.
- D. In addition to the penalties for offenses set forth in this local law, the applicant's special event permit may be revoked, suspended or modified by the Code Enforcement Officer at any time during the life of such permit for any violation by the applicant of any provision of this local law or any violation of the Town Code or any other applicable county, state or federal law.
- E. If a special event permit is revoked, no refund of any part of the application fee shall be made.

**Section 7 Appeals.**

If an application for a special event permit is denied, revoked, suspended or modified, the applicant shall be entitled to a hearing before the Town Board within 30 business days of the applicant's receipt of such denial, revocation, suspension or modification and the applicant's service of notice of an appeal upon the Code Enforcement Officer. At such hearing, the applicant shall be permitted to introduce such evidence as may be deemed relevant to such denial, revocation, suspension or modification. Within 15 business days of such hearing, the Town Board shall issue a written decision which sustains or reverses the decision of the Code Enforcement Officer, or remands the matter to the Code Enforcement Officer for further consideration.

**Section 8. Enforcement.**

This local law shall be enforced by the Code Enforcement Officer, Chief of Police, and the Fire Marshal, or their respective designees, unless stated otherwise herein.

**Section 9. Violations.**

- A. It shall be a violation of this local law to conduct or to allow to be conducted a special event without a special event permit issued pursuant to the provisions herein, or after such special event permit has been denied, revoked or suspended.
- B. It shall be a violation of this local law to conduct or allow to be conducted a special event contrary to the terms and conditions set forth in the special event permit issued for such special event.

**Section 10. Penalties for Offenses.**

- A. A first offense under Section 9 of this local law is a violation, which, upon conviction thereof, shall be punishable by a fine of not less than \$100 nor more than \$250 or by imprisonment for a period not to exceed 15 days, or by both such fine and imprisonment, in addition to any fines that may be imposed hereunder..
- B. A second offense under Section 9 of this local law is a misdemeanor which, upon conviction thereof, shall be punishable by a fine not to exceed \$1,000 or by imprisonment for a period not to exceed 30 days, or by both such fine and imprisonment, in addition to any civil fines that may be imposed hereunder.
- C. A third and any subsequent offense under Section 9 of this local law is a misdemeanor which, upon conviction thereof, shall be punishable by a fine not to exceed \$3,000 or by imprisonment for a period not to exceed one year, or by both such fine and imprisonment, in addition to any civil fines that may be imposed hereunder.
- D. For each and every day that a violation of Section 8 continues, such violation shall constitute a separate offense and the penalties prescribed herein shall be applicable to each such separate offense
- E. If the sentence is to be imposed on a corporation, the Court shall have the discretion, pursuant to Penal Law § 80.10, Subdivision 2(b), to impose a fine in lieu of the amounts specified above, not exceeding double the amount of the corporation's gain from the commission of the offense.

**Section 11. Prohibition on Transfers.**

No special event permit issued under the provisions of this local law may be transferred or assigned from one applicant, person or location to another applicant, person or location.

**Section 12. No endorsement by Town.**

The granting of permission by the Town and/or the use of Town-owned property or facilities by any person shall in no way be considered an endorsement or any expression of support, of disagreement or of any position or opinion of the Town whatsoever with respect to the activities, policies, opinions, positions, precepts or other aspects of the person organizing, sponsoring, holding or participating in a special event, and no person associated in any way with such event is authorized to or shall make any public statements or representations concerning the Town concerning same.

**Section 13. Conflict with other provisions.**



When the requirements or restrictions imposed by this local law conflict with the requirements or restrictions imposed by other laws, ordinances, codes, rules or regulations, the greater requirement or restriction, respectively, shall prevail.

**Section 14. Severability.**

If any clause, sentence, paragraph, section, article or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered.

**Section 15. Effective Date.**

This local law shall go into effect immediately upon filing with the New York State Secretary of State.

MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_  
ROLL CALL VOTE: BABCOCK \_\_\_\_\_, HAMMOND \_\_\_\_\_, MAUL \_\_\_\_\_, MCEWEN \_\_\_\_\_, LEONARD \_\_\_\_\_, MOTION CARRIED

**RESOLUTION NO. 123 (2024) PERSONNEL – POLICE DEPARTMENT**

RESOLVED the Macedon Town Board approves the following appointments:

Jeremiah Dresser, Macedon Police Officer – Part-time	\$30.19/hour	A3120.400
Brian Parkison, Macedon Police Officer – full-time	\$36.93/hour	A3120.100

AND BE IT FURTHER RESOLVED this is effective upon the completion of all background checks and approval by Adam Husk, Officer-in-Charge.

MOTION BY HAMMOND, SECONDED BY MAUL  
ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

Supervisor Leonard was given a letter that was received by mail from a Macedon Center Fireman at a social member meeting. It is from the NY Law Enforcement Macedon Fund Drive for Law Enforcement Officers Relief Fund. It was sent to a person in the Macedon Center Fire Department, and it is a scam. I wanted to make sure that Adam Husk was aware of it. A copy will be posted on our Police and Town Web Pages.

**ABSTRACT NO. 9 (2024)**

2024 #641-719	\$48,138.35
TA# 31-33	\$ 300.00
<b>Total</b>	<b>\$48,438.35</b>

**RESOLUTION NO. 124 (2024) PAYMENT OF CLAIMS**

RESOLVED the bills be paid as audited  
MOTION BY: BABCOCK SECONDED BY MCEWEN  
ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD ABSTAIN, MOTION CARRIED

Councilman Babcock met with a couple of people from the Library Board, including the Librarian, and talked about the movement of the Bullis books again, so Scott, this is to you, and we talked about climate control in that room and what is required and you gave me some things to think about and what would satisfy the agreement in order to be caretakers of the books. So the answer is either that they have the same level of climate control that they have in the library proper and that they can fuse the two together or use a split. Scott Allen stated that we may want to get some opinions on that from HVAC people. The library is still waiting on some grant applications from RSCF and from Bullis to see if we can get some finances to see if we can make this happen and to move the books to the Historical Society. So how can we get the ball rolling on getting feedback on what would be the easiest and best for that room (Bullis Room). Scott Allen stated that assuming it is heating and cooling, then we can start that at any time. Councilman Maul that he does not want to do that if they are moving. Councilman Babcock stated that something has to be done because of the humidity coming this summer in that room to prevent mold. Councilman Maul stated that he is not for spending any significant money in that room. Councilman Babcock stated that because that room is already separated from the library it will need some climate control so either we fuse it with the rest of the library. Councilman Maul stated that he is not wanting to spend any significant money for that room unless the books are going to be there and the plan changes from not moving them that is different. If the library is not pursuing to moving them, then my opinion is unless someone else is willing to pay for them, then they will sit where they sit until they move. Supervisor Leonard suggests talking to someone about getting a dehumidifier temporarily. Scott Allen stated that the library has dehumidifiers are over there. Further discussion to continue after the public hearing.

➤ **Local Law No. 2 (2024) will be discussed at the 5/23/24 board meeting**

**8:00 PM PUBLIC HEARING – LOCAL LAW NO. 2 (2024) A LOCAL LAW TO REGULATE THE OPERATION OF AN AGRICULTURE EVENT VENUE SPECIAL EVENTS WITHIN THE TOWN OF MACEDON**

The public hearing is now open for public comment,

- A resident on Victor Rd stated that reading through the regulations, the one missing thing would be activities regulated by Ag & Market Tourism, like maple weekends, pick your own. They would like to see a modification to the section, like the Winter Festival of Lights. There needs to be a distinction between agricultural events and ag tourism.

- The Purple Painted Lady has been categorized as a farmers market on Yellow Mills for the last 10 years. Regarding section 2E, there is a maximum number of events per calendar year, so I am curious if that would be discussed at a later date. NYS has a code for determining the sq. footage determined by the number of attendees, and I didn't know if this would follow the mathematical equation.
- Regarding noise and sound, we are trying to define it more so that it can be managed. I believe I read that neighbors need to be notified. During the PPL Festival, we let all the neighbors know when it will occur. That is defined in Section C3 in the other law.

**RESOLUTION NO. 125 (2024) THE PUBLIC HEARING IS CLOSED**

RESOLVED that the Public Hearing is closed at 7:47 p.m.

MOTION BY MCEWEN, SECONDED BY HAMMOND

ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

**Again, the Macedon Town Board will take in and review all requests for change, and at the 5/23/24 regular Town Board meeting, a new public hearing may be proposed and provide a revised proposal and set a new public hearing to be held on June 13, 2024.**

**LOCAL LAW NO. 2 (2024) REGULATING THE OPERATION OF AGRICULTURAL EVENT VENUES**

Be it enacted by the Town Board of the Town of Macedon as follows:

**Section 1.**

The following definition is hereby added to Macedon Town Code §300-8:

**AGRICULTURAL EVENT VENUE** - A portion of land, located in an AR-30, AR-40, or NCD zoning district, regularly available for hire as a location for events, which may take place in tents, gazebos, barns, open areas, or residential structures.

**Section 2.**

The following section is hereby added Article XXI of the Town of Macedon Town Code and shall read as follows:

**§ 300-187.1 Agricultural Event Venues**

- A. Intent. The intent of this section is to promote health and safety and ensure compatibility with the neighborhood and general area where agricultural event venues are located and to minimize their impact on properties and residents in the Town.
- B. Approvals Required. Any person or entity seeking to operate an agricultural event venue, including any such agricultural event venue that began its operations prior to the adoption of the section, must obtain a site plan approval and a special use permit from the Town Board in accordance to the regulations set forth herein. In its sole discretion, the Town Board is authorized to waive any of the requirements of this section based upon the characteristics of the application.
- C. Site Plan Review. Applicants must submit the following materials to the Planning Board for its review and approval:
  - (1) A sketch of the lot or lots which will be used as the agricultural event venue on a location map (e.g., tax map) showing boundaries and dimensions of the lot or lots involved and identifying contiguous properties, roadways and any known easements or rights-of-way which burden or benefit the lot or lots. Additionally, the sketch must show the following:
    - (a) The existing features of the lot or lots, including land, watercourses, wetlands, water or sewer systems and the approximate location of all existing structures (including buildings) on or immediately adjacent to the lot or lots.
    - (b) The proposed location and arrangement of the event area and structures, including but not limited to buildings, tents, gazebos, barns and parking.
    - (c) The proposed uses on the lot or lots, including means of ingress and egress, parking and circulation of traffic.
  - (2) A sketch of any proposed buildings, structures, tents, gazebos, barns or signs, including exterior dimensions and elevations of front, side and rear views of each. Include copies of any available blueprints, plans or drawings.
  - (3) A description of the intended use and location of the existing and proposed buildings, structures, tents, gazebos, barns and signs, including information regarding the anticipated frequency and types of events and any anticipated changes in the existing topography and natural features of the lot or lots to accommodate the changes.

- (4) Provide the name and address of the applicant and all owners of the subject lot or lots. If the owners of the lot or lots are entities other than a natural person, please provide the names and addresses of the individual or individuals who are the owners or members of the entity.
  - (5) Provide the name and address of any professional advisors assisting the applicant, including but not limited to authorized agents, attorneys and engineers. If the applicant is not the owner of the lot or lots, provide written authorization of the owner of the lot or lots.
  - (6) Submit the application fee established by resolution of the Town Board.
- D. Special Use Permit. No agricultural event venue special use permit shall be issued unless the owner or operator of the proposed agricultural event venue demonstrates to the Town Board that all proposed features are essential to the operation or support of the agricultural event venue, will create no significant adverse effect on neighboring residential properties, and will be in harmony with the rural, historic and scenic character of the neighborhood.
- E. The following regulations shall apply to agricultural event venues:
- (1) Frequency. The maximum number of events permitted per calendar year at an agricultural event venue shall be determined by the Town Board based upon a review of site conditions at the agricultural event venue, including but not limited to lot size, the number and location of buildings and structures and parking facilities.
  - (2) Life Safety Plan. The applicant shall abide by a life safety plan, which shall contain all safety information, plans, and specifications as deemed necessary by the Town Code Enforcement Officer and Fire Marshal.
  - (3) Parking/driveways. The parking area shall be adequately screened from neighboring residences. No vehicles shall be permitted to park on accessways, driveways or roads. If the Town Board determines that the regulation of traffic on roads shall be necessary, such regulation shall only be done by law enforcement personnel. The cost of such traffic regulation shall fully be paid for by the agricultural event venue on a per event basis.
  - (4) Number of attendees. The Town Board shall determine the maximum number of attendees allowed at any agricultural event venue, taking into account the size and occupancy capacity of buildings and structures located in the event area, the proximity of the event area to adjoining residences, the size and location of parking facilities, the potential for noise or other disruptions to the neighborhood, and the safety of all persons.
  - (5) Open space/historic building preservation. To the greatest extent practical, existing open space and unique natural areas, such as farmland, watercourses, wetlands, ponds, marshes, and steep slopes, should be preserved. Significant or historic buildings should be preserved and incorporated into the site plan wherever possible.
  - (6) Noise/sound. All sources of amplified sound occurring as a result of the event, including but not limited to music, performances, and spoken words, shall be contained entirely within the event area. The Town Board may specify any further restrictions, conditions, or mitigation measures it deems appropriate relating to the use of amplified sound in order to reduce noise from traveling beyond the event area.
  - (7) Fireworks, firecrackers or other artificially generated loud noises are not permitted unless approved by the Town Board and a temporary permit is issued for the same.
  - (8) Inspections. An agricultural event venue shall be subject to periodic site inspections by the Code Enforcement Officer to determine compliance with the terms of its special use permit and site plan as well as the provisions of the Town Code.
  - (9) Special use permit review. Any special use permit issued to an agricultural event venue under this section shall be reviewed by the Town Code Enforcement Officer annually. In the event Town Code Enforcement Officer finds compliance violations or that operational conditions are negatively impacting public safety or the use and enjoyment of neighboring properties, the Town Board shall hold a public hearing to review the continuation of the special use permit or any modifications thereof. Within 30 days of the conclusion of the public hearing, the Town Board shall issue a written determination which may amend or revoke the special use permit based upon the findings of its review.
  - (10) Noncompliance. In the event of violations of the Town Code or the conditions of the special use permit, the Code Enforcement Officer is authorized to issue a stop order prohibiting further operation of the agricultural event venue if deemed necessary to preserve the health, safety, and welfare of the public.
  - (11) Inconsistency. Whenever any sections of the Town Code are inconsistent with the express provisions of this section, the express provisions of this section shall govern, unless explicitly stated otherwise.

- (12) Hours of operation. The Town Board shall specify dates and hours during which events may occur.
- (13) Insurance. The owner of agricultural event venue shall maintain at all times comprehensive general liability insurance with limits of at least \$1 million per occurrence and \$2 million in the aggregate, with the Town and its officers and employees named as additional insureds on a primary and noncontributory basis. The owner shall annually and upon demand from the Code Enforcement Officer provide certificates of insurance evidencing the Town and its officers and employees have been named as additional insureds.
- (18) The requirements of this section shall not apply to the following:
  - (9) Events or activities such as weddings, parties, religious celebrations and functions, and other similar events, occurring within, or upon the grounds of, a private residence, where the property owner receives no compensation for hosting the event and guests/attendees are not charged a fee or asked to contribute a donation, whether mandatory or voluntarily, for admission.
  - (10) Events or activities which are held on property owned by or leased to the Town or other governmental agency and which are sponsored, conducted, or otherwise permitted by the Town, municipal corporation or other governmental agency.
  - (11) Events or activities which are held on public property, excluding highway rights-of-way, not owned by or leased to the Town.
  - (12) Events or activities held on property owned by an incorporated fire company.
  - (13) Events or activities held on property not regularly available for hire. Such events or activities shall be regulated pursuant to the Macedon Special Events local law.
- (14) Violations. A violation of this section on or after April 1, 2024 is hereby declared to be an offense subject to the penalties set forth in Macedon Town Code §300-204.

**Section 4. Severability.**

If any clause, sentence, paragraph, section, article or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered.

**Section 5.**

This local law shall go into effect immediately upon filing with the Secretary of State.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

ROLL CALL VOTE: BABCOCK \_\_\_\_\_, HAMMOND \_\_\_\_\_, MAUL \_\_\_\_\_ MCEWEN \_\_\_\_\_ LEONARD \_\_\_\_\_

**Continuation of discussion of the Bullis Books**

Councilman Babcock said to pretend that the Bullis Books are not there, that the room does not have any climate control attached to it, and it needs to be rectified as owners of the building and the library leases from us. It is kind of like this room is air-conditioned, but then this back room is not, so if something is broken, we have to take care of it. We determined that the books need nothing special or treatment as the rest of the library is satisfactory. So I want to address how we make that room like the rest of the library. Supervisor Leonard asked if the books are moved, we would need to do something, and if they are not moved, we would still need to fix it, but we do not want to spend any other money on the room.

Historian Linda Braun stated that she has been working with Councilman Babcock and the Library Board for the Bullis project and potentially moving to the academy, where we would have to have the heating and cooling system and dehumidifier system. None of us have the thousands of dollars it requires to have a full-blown climate control system that has been in there with humidity control, but as you said, currently, there is nothing in that room, so even to use it as a meeting room, something will need to be done. I believe that is what they are asking if, for some reason, the books end up staying there. I think it can be maintained with a normal HVAC system and a dehumidifying system to ensure the humidity stays correct, and being able to close helps you keep and control the humidity. So, hopefully, we get approved for a grant for the Macedon Historical Society, and that building as the floors need to be repaired and reinforced at a \$15,000 cost, and the 160-year-old building needs a main beam to be installed, and the HVAC system. So they are applying for that, and they have talked with Bullis and RACF, and they are aware of what is going on. The grant is not a Bullis grant. It is a preservation grant. Councilman Babcock stated that he wanted to ensure that it is not confused with the two issues as he is just talking about how we make that bullis room the same climate as the library. Councilman Hammond stated that we should contact an HVAC company to come in, and we may be able to use the current system that is there and rebalance what we have. Councilman Maul states that his point is that if we don't move the books, then that may be an effort in the future. This room is not a meeting room. It is a room to go in and look at these books. That is all that room is good for right now. So while these books are in there, if it is cold, shut the door; if it is hot, open it. I don't think we should do anything else, and I am probably being too dogmatic, but I am not signing up to spend any more significant money. I am just not, and it may be 4 to 1, but that is where I stand. Councilman Babcock stated that we have a responsibility for all the rooms unless it is a broom closet, then that room at least be repurposed, and if not, it has to house books. Councilman Maul said that he is all on board once we know that. He is not interested in spending \$15k to \$20k to change something, and then 6 months from now, you tell the board that the books are not moving after all as it is too expensive and nobody will pay for it. Supervisor Leonard said that in the will,

the Town of Macedon is the owner of the principal money for the bullis books and preservation, so that being said, we have a legal obligation unless that will is somehow null and void or is amended or Mr. Rubery changes the terms I don't know if it is legal or if anyone has checked into the legality in changing the will? Paul Rubery and the team came back with the final will, which had been settled since 1979, so he said you could do with the books that needed to be done. Supervisor Leonard asked who had the money because if we didn't have the books, we shouldn't have the money. The money follows the books, and the Town of Macedon has the money, but we need to get something from Mr. Rubery. The Town is not obligated to keep the books. If they want to surrender the books, the money goes to the next caretakers. There is an agreement that states all the terms. Councilman Babcock stated that we are all getting ahead of ourselves. The room at the library needs climate control; Councilman Maul said to make a proposal, and the board will vote. Councilman Babcock will bring something to the next meeting.

**ROUNDTABLE:**

**HIGHWAY:** The County will start milling on the Gananda Parkway, so there will be a detour on Penfield Rd. The leaf and brush pickup has started, and the highway department will not pick up sod or landscaping materials. May 23<sup>rd</sup>, road work will start on Creek Rd, and towards the fall, a large section will be happening for guide rail replacement.

- Waste Management presented a presentation on renewable natural gas project.

**RESOLUTION NO. 126 (2024) WASTE MANAGEMENT RENEWABLE NATURAL GAS PROJECT**

WHEREAS, Waste Management Renewable Energy, LLC, by application dated February 21, 2024 has made application to the Town Board of the Town of Macedon for a special use permit to construct a renewable natural gas project as an accessory use to its previously permitted High Acres Landfill in the Town of Macedon which project operates as follows:

The Proposed Project will construct an 8,000 SCFM (standard cubic feet per minute) Renewable Natural Gas (RNG) Facility adjacent to the High Acres Landfill & Recycling Center. The RNG Facility will process biogas collected from the landfill into pipeline-quality gas for injection into the nearby commercial gas transmission and distribution network. The RNG Facility is expected to recover and distribute roughly 2 million MMBtu per year of RNG. The recovered gas would serve the heating needs of over 30,000 households in New York. Through biogas' beneficial use and recovery, more than 100,000 tons of greenhouse gas emissions per year would be avoided or reduced. The RNG Facility will use a proven, reliable, and efficient technology platform, including a combination of membranes and Pressure Swing Adsorption (PSA) to purify the biogas.

The Proposed Project will include the construction of an approximately 29,200 SF processing building, which is to be located to the east of High Acres Landfill and west of Wayneport Road, along with incidental equipment vessels that will be stationed around the perimeter of the building on a concrete slab. The existing screening berm along Wayneport Road will be enhanced as part of this project to help provide additional screening from the road and nearby residents. The existing gated landfill access drive off Wayneport Road will be the primary ingress and egress access point for the RNG facility operators. It will also provide access to emergency service vehicles such as fire trucks and ambulances. This RNG Facility is not intended to be open to the public. The existing drive will connect to the final landfill perimeter road, which is currently under construction as part of landfill operation expansion projects. The RNG Facility will have two access points off the perimeter road, providing full 4-sided access around the facility. A parking lot will be constructed adjacent to the structure for employee usage. A 100'x100' metering pad is proposed north of the building, which will be the injection point for RNG produced at the facility into the distribution pipeline. A utility flare is proposed as part of the Proposed Project, which will be located north of the building between the metering pad and the process building. The flare will be utilized intermittently as a mechanism to regulate gas flows and provide smooth operation of the plant. Ideally, all gas delivered to the RNG Facility is used to produce the end product; however, circumstances arise that do not allow for this and require the operation of the flare to manage off-gases not utilized in the production of RNG. We understand that a view of a flame at the landfill is not desired. To eliminate this concern, the proposed design includes a shrouded utility flare. The flare will still be a typical candlestick design; however, it will only be approximately 10' tall and encompassed in a 13'Ø x 70' tall shroud. The flame is anticipated to reach a height of ~ 60' from the ground level, allowing for a 10' buffer between the top of the flame and the top of the shroud to ensure no flame is visible from the surrounding area. A Site Plan is included as part of the application package for reference

WHEREAS, the Application has been reviewed by the Town Engineer and Legal Counsel; and

WHEREAS, the Applicant has made a Power Point Presentation to the Town Board on May 9, 2024 further explaining the application;

BE IT RESOLVED as follows:

1. Based on the review and recommendation of the Town Engineer and Legal Counsel, the Application has been reviewed and found to be complete.
2. The project is located in an ORM Agricultural/Rural Zone.
3. The project offers an alternative method of treating gases currently being produced at the landfill site which are currently treated by on site gas burning electricity generation and flaring previously approved as an accessory use to the landfill.
4. The facility subject to the application would treat gases produced as described above, feed the treated gases into the grid, and provide it as otherwise used in the grid,
5. Accordingly, the Town Board finds the project to be an accessory use to the existing landfill as permitted by Section 300-93 of the Town of Macedon Zoning Code.
6. The Town Engineer has reviewed the full environmental assessment form under New York Environmental Quality Review submitted by the Applicant.

7. The Town Board further finds that the proposed project is subject to the New York State Environmental Quality Review Act and hereby gives the Town Board a preliminary classification of Type I.
8. The proposed project is subject to review by other involved agencies.
9. The Town Board hereby declares its intent to act as lead agency and hereby directs the Town Engineer to commence the regulatory process to establish the Town of Macedon as the lead agency.

MOTION BY BABCOCK, SECONDED BY MCEWEN

ROLL CALL VOTE: BABCOCK AYE, HAMMOND AYE, MAUL AYE, MCEWEN AYE, LEONARD AYE, MOTION CARRIED

The resolution was declared passed and adopted.

Dated: May 9, 2024  
Karrie Bowers  
TOWN OF MACEDON  
Town Clerk

**Continuation of Roundtable:**

**POLICE:** Officer Halverson as of May 3<sup>rd</sup> is up to the amount of \$11,381.11 for Resource Officer at Gananda Central Schools

**TOWN BOARD:** Councilman Babcock stated an update for the cell tower: He has been speaking with Jim Lee and Horvath and has been really good about giving a timeline, and they have successfully worked out a lease agreement right now. It was around rent, and Jim took that to the public safety committee, and they asked again if they could build another tower. Jim stated that is not what the Town of Macedon wants, and there was no further communication about it. The next meeting is with the Board of Supervisors on May 21<sup>st</sup> so that should go pretty smoothly given the fact that the public safety committee accepted the proposed lease. I wrote to Horvath to ask for a basic general timeline as they go along. They are still waiting for bids for steel and how much it would take to install and they did say that they would be the ones to install it and pay for it. The part of the lease that was changing was that Wayne County committed to a 10-year lease, and that doesn't seem to be a problem.

Councilman Maul stated that in our last meeting with the highway union and their representative, they had reached a verbal agreement. He thought that he might have it by tonight, which we don't, which was red-lined, as you can imagine. We had a few negotiation sessions, so our attorney was going to take that back, clean it up, and have it to us to review by tonight we do not, which is fine, and it will take us a little bit of time to review it and the highway staff will get a copy to review. The Town Board and the highway will review and see what we agreed to, and you can still object. Supervisor Leonard stated it was going a lot faster than she thought. We did not get the option to agree on your behalf so now you get to review.

Supervisor Leonard made a Proclamation for the 55<sup>th</sup> annual Professional Municipal Clerks Week, May 5-11, 2024

**TOWN CLERK:** I attended the annual Town Clerk's conference and was sworn in as District Director 7, which covers 6 counties.

MOTION BY HAMMOND, SECONDED BY BABCOCK, THE MEETING BE ADJOURNED AT 9:21 PM.

*Karrie Bowers*

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Town Clerk, RMO